

॥ विद्या परम् देयतम् ॥

Wainganga Bahu-Uddoshiya Vikas Sanstha's



## WAINGANGA COLLEGE OF ENGINEERING & MANAGEMENT

Near Gumgaon Railway Station, Dongargaon, Wardha Road, Nagpur - 441 114, (M.S.) INDIA  
Tel: 07103 - 202007, 203728 Email: wcem@rediffmail.com, wcem4145@gmail.com, Website: www.wcem.in

An ISO 9001 : 2008 Certified Institute, Accredited by International Accreditation Organisation  
Approved by AICTE, DTE, Govt. of Maharashtra & Affiliated to RTM Nagpur University, Nagpur.

### IQAC Cell, WCEM

I, Dr. Janvi Rathi, serve as the IQAC Coordinator at Wainganga College of Engineering & Management, where I am dedicated to promoting and sustaining quality standards in education. With a focus on continuous improvement, I collaborate with faculty, staff, and administration to implement effective quality assurance measures, ensuring academic excellence and a conducive learning environment. My role involves overseeing the development of policies and strategies aimed at enhancing institutional performance, aligning with Institutional Vision & Mission, and fostering a culture of transparency and accountability. Through my work, I aim to contribute to the ultimate goal of providing students with a high-quality education that prepares them for future success.

In this role, I work closely with faculty, staff, students, and management to implement best practices, institutional policies, and quality frameworks aimed at fostering excellence in all aspects of academic and co-curricular activities. My primary responsibility is to coordinate the development and execution of strategies that reflect our commitment to quality assurance, enhance student learning experiences, and maintain a transparent and efficient academic environment.

Through regular assessments, feedback mechanisms, and collaborative efforts with all stakeholders, the IQAC will continue to advance the institution's mission and creating a learning environment that prepares students for the challenges of the future.

### Authorities & Members of IQAC

Dr Somadatta Karanjekar	Chairman
Dr Pradip Dahikar	Advisor
Dr Shilpa Jain	Director
Dr Janvi Rathi	IQAC Coordinator(HOD-MBA)

Dr Janvi Rathi  
IQAC Coordinator



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### Minutes of IQAC Meeting

**Date:** 11 September 2024

**Time:** 2:00 PM

**Venue:** IQAC Cell, WCEM

**1. Welcome and Introduction:**

Dr. Janvi Rathi welcomed members and outlined the meeting objectives for the new academic session.

**2. Portfolio Distribution:**

Faculty portfolios for the new session were distributed. Faculty to complete and submit their portfolios by 10 Sept 2024.

**3. NAAC Criterion Distribution:**

NAAC accreditation criteria assigned to respective departments for documentation and data collection. Departments to submit progress by 10 sept 2024.

**4. Setting Quality Goals:**

Key quality goals for the session discussed, including improved student engagement, faculty development programs, and enhanced feedback collection.

**5. Teaching-Learning Enhancement:**

Discussion on adopting blended learning, digital tools, and faculty readiness. IT Department to train faculty on digital platforms.

**6. Accreditation Planning:**

Preparation for upcoming NAAC accreditation discussed. A timeline and task list for accreditation documentation to be developed by the Accreditation Committee.

**7. Student Support Strategies:**

A comprehensive student support and engagement plan was proposed, focusing on mentoring, career guidance, and extracurricular activities.

**8. Feedback Mechanism Implementation:**

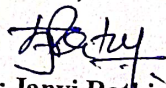
Decision to introduce digital feedback forms for students and faculty. Quality Assurance Team to implement feedback system.

**9. Infrastructure Enhancement:**

Plans for upgrading classroom and IT infrastructure and enhancing library resources were discussed.

**10. Collaboration with External Stakeholders:**

Proposal to establish partnerships with academic institutions and industry for joint research, internships, and collaborative projects.

  
Dr Janvi Rathi  
IQAC Coordinator



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Ref. :

Date : 11 Sep 2024

### NAAC WORKING COMMITTEE

#### YEAR 2023-24

NAAC Criterion Number	Name of the Committee Member	Signature
1	Prof Tara Shende	
	Prof Meenakshi Doble	
2	Prof. Prafull Puri	
3	Dr Durvesh Zodkar	
	Dr Vijayashree Mohobiya	
4	Prof Gaurav Hingve	
	Prof Mithilesh Pande	
5	Prof Monica Ingole	
	Prof Sujata Dake	
6	Prof Nidhi Jejurikar	
	Prof Mrunali T	
7	Dr Janvi Rathi	
	Dr Nitin Vasanttrao Ganorkar	

IQAC Coordinator

Dr Janvi Rathi



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Date: 20/11/2023

### Minutes of Meeting

The IQAC meeting has been held on 20<sup>th</sup> November, 2023 at 11:30 AM, Conference Hall, WCEM, Nagpur. The IQAC members have attended the meeting on the following agenda.

**Agenda of the Meeting:** Working on NAAC Criterion.

In the meeting following points has been discussed;

1. NAAC Manual (Revised) (Total \* 56)
2. Often check NAAC Manual, If any changes.
3. Add Society benefit actives.
4. Study "SOP", Check Questions.
5. In Research paper publication – UGC care, Institute Affiliation.
6. Read "SSR". Ie. IISER, IISc, Bits Pilani.

**Dr Janvi Rathi**  
IQAC. Coordinator,  
WCEM, Nagpur.



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20/11/23

### NAAC WORKING COMMITTEE YEAR 2023-24

NAAC Criterion Number	Name of the Committee Member	Signature
1	Prof Tara Shende	
	Prof Harshali Ragite	
2	Prof Bhavesh Bohra	
3	Dr Durvesh Zodkar	
	Dr V. Mohobiyar	
4	Prof Gaurav Hingve	
	Prof Shubham Ingole	
5	Prof Monica Ingole	
	Prof Rashmi Kannake	
6	Prof Mithlesh Pande	
	Prof Mrunali Takarkhede	
7	Dr Janvi Rathi	
	Dr Nitin Vasantrya Ganorkar	

IQAC Coordinator  
Dr. Janvi Rathi  
Prof. Bhavesh Bhora



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Date: 2 Sept. 2024

### Notice

This is to inform you that a Meeting for IQAC will be conducted on 10 Sept 2024 at 2.00pm at IQAC Cell, WCEM. We kindly request your participation and prompt arrival to ensure the smooth running of the session.

#### Agenda of the Meeting:

- Portfolio Distribution
- NAAC Criterion Distribution
- Setting Quality Goals for the New Academic Session
- Review and Enhancement of Teaching-Learning Processes
- Planning for Accreditation and External Quality Assessments
- Student Support and Engagement Strategies for the New Session
- Implementation of New Feedback Mechanisms
- Infrastructure and Learning Resources Enhancement
- Collaboration with External Stakeholders
- Action Plans for Activities for the Academic Year

Please find the agenda for the session above. Kindly come prepared with any materials or inputs that may be required.

Dr Janvi Rathi  
IQAC Coordinator

Copy to:

Dr Somadatta Karanjekar

Chairman

Dr Pradip Dahikar

Advisor

Prof Shilpa Jain

Dean Academics



Date: 18/12/2023

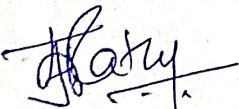
### Minutes of Meeting

The IQAC meeting has been held on 18<sup>th</sup> December, 2023 at 1:30 PM, Conference Hall, WCEM, Nagpur. The IQAC members have attended the meeting on the following agenda.

**Agenda of the Meeting:** Conducting the Sessional Exam.

In the meeting following points has been discussed;

1. Exam is a serious conduct; the process of exam should follow University mandate for the examination.
2. The exam schedule must be circulated before the exam, and it should be displayed on the Notice Board.
- 3.

  
Dr Janvi Rathi  
IQAC. Coordinator,  
WCEM, Nagpur.